February 28, 2011

Mr. Rob Martin

President,

BJM Enterprises

46824 12 Mile Rd.

Southfield, MI 48045

Dear Mr. Martin:

Are you looking for a a computer programmer with:

* 1 years of hands-on experience in programming?
* Knowledge of web design?
* Excellent written and oral communication skills?
* A passion to learn and to increase his skills?

If so, then you need look no further. You will see from my enclosed resume that I meet all of these qualifications and more.

I would very much like to discuss opportunities with BJM Enterprises.To schedule an interview, please call me at 555-555-1234.The best time to reach me is between 7 a.m. and 9 p.m., but you can leave a voice message at any time, and I will return your call.

Thank you for taking the time to review my resume. I look forward to talking with you.

Sincerely,

John Daly

Enclosure